



IDNR Volunteer Job Titles

Updated 7/11

OFFICE OF THE DIRECTOR

Volunteer Event Associate – Youth Conservation Congress/LNCI

- Educate youth on the importance of conservation and outdoor recreation
- Assist with the needs of the participants
- Facilitate rules and safety policies

Volunteer Fair/Event Associate

- Help the public enjoy Conservation World at the IL State Fair
- Educate participants
- Assist with the needs of the participants
- Facilitate rules and safety policies
- Volunteer opportunity is in August of each year

OFFICE OF LAND MANAGEMENT

Volunteer Site Associate – Parks and Recreation Division

- Supplement staff in maintaining a clean, safe & attractive area for visitors
- Renovate Trails
- Maintenance or construction
- Check trail conditions
- Litter control
- Upgrade or repair facility
- Routing and painting signs
- Repair to fences and gates
- Landscape functions, i.e. planting, raking, trimming, cutting, pulling weeds and watering trees and shrubbery
- Rip rapping and other erosion control measures
- Assist with hunter related activities/check stations
- Hunter dog demonstrations
- Set blinds
- Operate pumps
- Complete special projects

Volunteer Site Interpreter Associate - Parks and Recreation Division

- Supplement educational program in respect to park's natural, cultural & recreational resources
- Environmental education programming
- Assist with recreational workshops
- Assist with special site events
- Lead guided hikes

- Identify and/or research the park's natural vegetation, wildlife or natural formations
- Campfire programming
- Photography, graphic design or exhibit preparation
- Interpretive center reception
- Brochure development
- Public relations work and site events promotion
- Visitation monitoring

Volunteer Fair/Event Associate - Parks and Recreation Division

- Educate participants at an Event or Fair
- Assist with the needs of the participants
- Facilitate rules and safety policies

Campground Hosts - Parks and Recreation Division

- Contact Barb Foster, Campground Host Coordinator, for information and forms for the Campground Host Program: Barbara.L.Foster@illinois.gov or 217-785-8129 or go to the Campground Host Volunteer Website at: http://www.dnr.state.il.us/volunteer/Campground_Host_Manual2.pdf.

OFFICE OF RESOURCE CONSERVATION

Volunteer Biologist Associate - Ecosystems & Environment Division

- Supplement Department personnel with mussel surveys
- Sample aquatic life, aquatic habitat development
- Tag and harvest of fish produced in hatcheries and rearing ponds

Volunteer Biologist Associate - Fisheries Division

- Assist fisheries resource management and propagation
- Assist with sampling of aquatic life; aquatic habitat development
- Tag and harvest of fish produced in hatcheries and rearing ponds
- Work odd hours in out-of-doors and in inclement weather
- Have working knowledge of outdoor motor operation and use of small hand tools

Volunteer Clinic/Event Associate - Urban Fishing Division

- Promote good fishing practices to residents
- Introduce fishing as a port that can provide a lifetime of enjoyment
- Assist in presenting Urban Fishing programs to public through fishing clinics, fishing derbies, classroom instruction and special events, such as fairs, fishing and boat shows
- Lead safety and environmental discussions
- Teach fish identification, knot tying, casting and proper techniques of catching and releasing fish
- Busiest times are April through September

Volunteer General Forestry Associate - Forestry Division

- Assist Department personnel with contacting FDA participants.
- Explain the Forest Management Requirements.
- Provide information on cost- sharing opportunities.
- Inspect forest management practices
- Mail appropriate paper work.

Volunteer Burn Crew Member - Forestry Division

- Supplement Department of Natural Resources staff in preparing for and executing prescribed burns in a safe and effective manner
- Assist Department personnel with installing fire breaks
- Assemble equipment for burning
- Limited maintenance of equipment
- Participate in prescribed burns
- Must be 18, training required

Volunteer Biologist Associate - Natural Heritage Division/IL Nature Preserve Commission

- Assist the Natural Heritage Biologist (NHB), or the Natural Areas Preservation Specialist (NAPS).
- Assist in the stewardship of state owned natural areas and nature preserves
- Cut brush
- Renovate trails
- Cleanup trash and litter
- Monitor rare species
- Educational activities
- Prescribed burns
- Fence repair
- Data processing
- Work outdoors under varying environmental conditions
- Must be 21 to work with power tools
- For herbicide work – may be required to possess IL Pesticide Operator's License

Volunteer Biologist Associate - Wildlife Division

- Assist in preserving and maintaining wildlife habitat
- Trap birds and animals
- Assist Department personnel with habitat manipulation, including brush control, burns, planting of trees and shrubs
- Work odd hours in out-of-doors and in inclement weather
- Have working knowledge of farming practices and equipment such as small tools and hand planters

OFFICE OF STRATEGIC SERVICES

Volunteer Publication and Photography Associate – **Public Events/Outdoor Illinois**

- Work independently or with agency staff to document the natural and cultural resources of Illinois through written narrative and photographs
- Working knowledge required of photographic equipment
- Provide own equipment
- Possess writing skills equivalent to a sophomore in college
- Located at the DNR Headquarters in Springfield

Volunteer Fair/Event Associate – **Special Events P & P Division**

- Fair Volunteer
- Event Volunteer
- Educate participants of shooting sports
- Assist with needs of the participant
- Facilitate rules and safety policies

Volunteer Disabled Opportunities Event Associate – **Special Events P & P/Disabled Outdoors Opportunities Program**

- Assist with Disabled Outdoor Opportunities Event
- Educate participants of shooting sports
- Assist with the needs of the participant
- Facilitate range rules and safety policies

Volunteer Wingshooting Instructor – **Special Events, P & P/Wingshooting Program**

- Facilitate range rules and safety policies
- Teach participants basic firearm and hunter safety; wingshooting fundamentals; and practical wingshooting
- Enhance the wingshooting skills of hunters while giving sound wingshooting practice techniques
- Training Required, Must be 18

Volunteer Safety Education Instructors – **Special Events, P & P/Safety Education Division**

- Boating Safety Instructor
- Hunting Safety Instructor
- Snowmobiling Safety Instructor
- Trapping Safety Instructor
- Contact the Safety Education Program for all information and forms for the Safety Education Program: 1-800-832-2599.

OFFICE OF WATER RESOURCES

Volunteer Whitewater Boating Safety Associate

- Assisting Department personnel in the inspection of whitewater recreation facility construction and testing
- Assisting Department personnel in the assessment of whitewater recreational facilities
- Must be 18 years old and possess knowledge, skills and experience in whitewater boating
- Must provide own boat, safety equipment and life jackets and be comfortable working in environment
 - Orientation and training required

WORLD SHOOTING AND RECREATIONAL COMPLEX

Volunteer Event Associate

- Supplement staff by enhancing and providing a safe and quality experience for day to day activities and special events
- Educate public on the variety of shooting sports available
- Assist with implementing the needs of special events, shooting leagues, etc.
- Disseminate IDNR programs and information
- Assist with shooting programs/disciplines and development
- Develop Brochure and web site
- Public relations and constituent monitoring
- Facilitate range rules and safety policies
- Expertise in any and all shooting disciplines, any credentialed shooting instructors certificate or knowledge
- Knowledge of shooting sports or affiliated shooting state or national associations
- Referee knowledge for any or variety of shooting disciplines
- Ability to operate or knowledge of trap/skeet/sporting clay machines
- Training is required

Volunteer Site Associate

- Same as above, including:
- Assist with maintenance, repair and upkeep of the shooting area
- Ability to operate or knowledge of sporting clay machines and any Cowboy action, pistol or rifle equipment
- Training is Required, Must be 18